BOARD OF EDUCATION
WEST ESSEX REGIONAL SCHOOL DISTRICT
REGULAR MONTHLY MEETING
October 15, 2018
Board Secretary's Memorandum

EXECUTIVE SESSION	ADJOURNED
6:30 P.M.	7:30P.M.
CALLED TO ORDER	ADJOURNED
7:35 P.M.	8:14 P.M.
EXECUTIVE SESSION	ADJOURNED
8:15 P.M.	8:22 P.M.
RECONVENE FROM EXECUTIVE SESSION	ADJOURNED
8:23 P.M.	9:19 P.M.

OPEN MEETING:
Mrs. Deborah Sacco-Calderone, Board President, presided and voiced the call to order at 6:30 p.m.

EXECUTIVE SESSION:
Motion by **Mrs. Wojtowicz** Seconded by **Mrs. Wells** to adjourn to Executive Session to discuss the following:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits boards of education to meet in closed session to discuss certain matters;

NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education adjourns to Executive Session to discuss Personnel, Student, Negotiations and/or Litigation matters; and

BE IT FURTHER RESOLVED that public release of these discussions will occur when the need for confidentiality no longer exists.

OPEN MEETING:
The Board reconvened from Executive Session and Mrs. Deborah Sacco-Calderone, President, presided and voiced the call to order at 7:35 p.m.
Pledge of Allegiance

ROLL CALL:
Mrs. J. Amorim Dias
Mrs. C. Egan – Vice-President
Mrs. A. Fahey
Mr. A. Prinzo
Mr. A. Rubinich
Mrs. D. Sacco-Calderone –President
Mrs. D. Smith - **Absent**
Mrs. K. Wells
Mrs. M. Wojtowicz

Administration:
Mrs. Barbara Longo, Superintendent of Schools
Mrs. Melissa Kida, Board Secretary/Business Administrator

PUBLIC NOTICE OF MEETING:
Notice of the October 15, 2018 meeting of the Board of Education was e-mailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on January 8, 2018 and The Star Ledger on the same day.

BOARD PRESIDENT'S REPORT: NONE

SUPERINTENDENT'S REPORT:

Juliann Hoebee, WEHS Assistant Principal, and **Luisa Tamburri,** WEMS Assistant Principal, provided Violence and Vandalism Reports for their respective schools. A question and answer period followed.

PRINCIPAL'S REPORTS:

Mr. Vee Popat, Middle School Principal, commented on the following:

- "Say Something Anonymous" roll-out
- Professional Development Program on Suicide Training
- "Shake, Rattle and Roll" presentation
- Team Read Week
- John Halligan's anti-bullying presentation
- Standardized test score shareable spreadsheet
- NHS Peer Leadership Program
- Spirit Week
- October Homeless Shelter Fundraiser
- Upcoming Math & Reading Night
- Generation Text assembly
- Red Ribbon Week
- Halloween Walk-A-Thon

Mr. Caesar Diliberto, High School Principal, commented on the following:

- Wellness Initiative
- PSAT testing
- Freshman Peer Group "Minute-to-Win-It" competition
- Motivational Speaker David Pride's presentation
- Success of the College Fair
- Back-to-School Night
- Roundtable Magazine's 4th consecutive Gold medalist award win by Scholastic Magazine
- Color Day/Pep Rally
- Football team's rousing success
- Science Honor Society Induction
- Upcoming Chapter X Marching Band Competition
- FAFSA Workshop
- WE Masquers upcoming presentation of "Clue"

DIRECTOR OF CURRICULUM'S REPORT:

Mr. Ryan Gupta stated that officially, 'PARCC' has been changed to 'NJSLA' testing and, according to the proposals, at least half of the tests will be shorter.

COMMENTS FROM BOARD MEMBERS: NONE

BOARD COMMITTEE REPORTS/COMMENTS:

Curriculum & Instruction Committee – Mrs. Wojtowicz, Committee Chair, commented that the Committee met earlier this evening and, in addition to the PARCC name change and length, discussed new courses to be offered in the 2019/2020 school year.

Finance & Physical Plant Management Committee – Mrs. Wells, Committee Member, commented that the Committee met earlier this evening and discussed the status of the MS Team Locker Room Renovation project and 2017/2018 Audit results. Committee members and Administration discussed a timeline for various meeting dates in the upcoming months.

Mr. Prinzo commented on a State/County Meeting he attended on September 24th along with Mrs. Dias, Mrs. Sacco-Calderone, and Mrs. Wojtowicz.

PUBLIC COMMENTS:

Mrs. Sacco-Calderone opened the floor to the public for comments on agenda items by reading the following prepared statement: *In accordance with Bylaw #0167, a copy of which is available on the District's website, the Board is now opening the meeting for a period of public comment. Please remember to announce your name, place of residence, and group affiliation, if appropriate. Your statements will be limited to three (3) minutes in duration. While the Board respects the public's right to voice any questions, concerns, or criticisms it may have regarding the conduct of the Board and/or its Administration, I want to remind you that this is a right, not an absolute and that statements that are abusive, obscene, irrelevant, overly lengthy, or interfere with the orderly progress of the meeting will not be permitted. Please remember that while you are certainly free to exercise your right to comment on issues before the Board, such comments are considered public statements and you should consider the rights of any individuals affected by those comments. The Board will, of course, consider your comments as they relate to its obligations to effectively govern the West Essex School District.*
Hearing none, she closed the floor the resumed the meeting.

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1- 8,** will be voted upon in one motion.
Motion by **Mrs. Egan** Seconded by **Mrs. Wojtowicz** to approve the following motions:

1. To approve the Secretary's and Treasurer's Reports for **August, 2018**, in the amount of **$10,625,350.76** Pursuant to N.J.A.C. 6A:23-2.11(a), the West Essex Regional School District Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **August, 2018**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Enclosures 1F – 50F

2. To approve the attached transfer report from **August 1, 2018** through **August 31, 2018.**

Enclosure 51F

3. To approve the bills and claims **check number 039045** through **check number 039176** and **check number 039182** through **check number 039280** and **check number 510496** through **check number 510498.**
Payroll Check Number 500787 through **check number 500788.**
Void check numbers, 039177, 039178, 039179, 039180, and **039181.**
Totaling: $2,090,700.48.

Enclosures 52F – 58F

4. To approve the **Student Activity Check Register** from September 22, 2018 through October 12, 2018, **check number 9708** through **check number 9828**.
Totaling: $130,395.46.

Enclosures 59F – 67F

5. To approve the Regular Meeting Minutes of **September 24, 2018**.

Enclosures 68F – 83F

6. To approve the Executive Session Minutes of **September 24, 2018**.

Enclosure 84F

7. To authorize the West Essex Board of Education to enter into a cooperative pricing agreement with **National IPA**, as follows:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the **National IPA**, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on October 15, 2018, the governing body of the West Essex Regional Board of Education, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED, that this resolution shall be known and may be cited as the **Cooperative Pricing Resolution of the West Essex Regional Board of Education**; and

BE IT FURTHER RESOLVED, that pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency; and

BE IT FURTHER RESOLVED, that the Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon passage.

8. To approve, in accordance with policy# 7300, the disposal/removal of the following obsolete/broken equipment to be removed from inventory:

ITEM	TYPE	SERIAL NUMBER
Regiscope	Server	
Regiscope	Desktop	
Regiscope	Desktop	
Café POS Machine	Desktop	
Café POS Machine	Desktop	
Café POS Machine	Desktop	
Café POS Machine	Desktop	
Café POS Machine	Desktop	
Café POS Machine	Desktop	
Café POS Machine	Desktop	
Café POS Machine	Desktop	
Café POS Machine	Desktop	
Overhead transparent projector	Projector	
Brother HL-30C	Printer	U62234G9J118237
Brother FAX-2820	Fax machine	U61325HOn547900

ROLL CALL: Yes: Mrs. Dias, Mrs. Egan, Mrs. Fahey, Mr. Prinzo, Mr. Rubinich, Mrs. Wells, Mrs. Wojtowicz, and President Sacco-Calderone
No: None
Abstain: None
Absent: Mrs. Smith

West Essex Regional Board of Education
BUILDINGS & GROUNDS – October 15, 2018

The following building & grounds motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item **1,** will be voted upon in one motion.
Motion by **Mr. Rubinich** Seconded by **Mrs. Wells** to approve the following motions:

1. To approve the following application for **Use of Facilities** with the appropriate fees in accordance with **Board Policy #7510**:

Organization	Priority	Event	Facilities	Date(s)	Fees
New Heights Field Hockey	4	Field hockey training	Turf field and gym* *(rain only)	Sundays 9/23, 9/30, 10/7, 10/14 & 10/28/18	$1,200.00
For Dancers Only	5	Dance competition	HS auditorium, cafeteria & 4 classrooms	Friday 05/31/19 Fri & Sat 6/7-6/8/19	$14,300.00

ROLL CALL: Yes: Mrs. Dias, Mrs. Egan, Mrs. Fahey, Mr. Prinzo, Mr. Rubinich, Mrs. Wells, Mrs. Wojtowicz, and President Sacco-Calderone
No: None
Abstain: None
Absent: Mrs. Smith

West Essex Regional Board of Education
PERSONNEL – October 15, 2018

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA
Anything placed on this agenda, Items **1- 9,** will be voted upon in one motion.

Motion by **Mrs. Fahey** Seconded by **Mrs. Egan** to approve the following motions:

1. To approve the appointment of **Ronald Paxson** as a Maintenance Worker, Monday-Friday (3:00PM-11:00PM), assigned to West Essex High School effective October 16, 2018, for the 2018/2019 school year, at an annual salary of $60,781.63, pro-rated, which is Step 11 of the 2018/2019 Maintenance Salary Guide ($52,810.00), plus the carpenter stipend ($7,313.52) and the evening shift differential ($658.11).

2. To approve one (1) day, without pay, on Friday, October 12, 2018, for **Kristin Mormelo**, Special Education Aide assigned to West Essex Middle School.

3. To approve the following volunteer for the High School Masquers Theater Program for the 2018/2019 school year:

Gary Tufaro

4. To approve the following volunteer for the High School Dance Team for the 2018/2019 school year:

Samantha Stacey

5. To approve **Michelle Giampapa**, as a staff chaperone at the WEEA negotiated rate of $200.00 per night (Sunday), for Peer Leadership Training to be held at Fairview Lakes in Newton, NJ, from Sunday, August 26, 2018 to Monday, August 27, 2018.

6. To *rescind* the appointment of **Michael Moussab** as Assistant Boys' Basketball Coach for the 2018/2019 Winter season.

7. To approve the following **2018/2019 Winter** Coaching appointments, at the stipend amounts listed:

SPORT	CANDIDATE	POSITION	STEP	STIPEND
Fencing				
	Mark Trudnos	Head Coach	5	$6,624
	Amanda Fernicola	Assistant	2	4,350
	Chris Denude	Assistant (½)	5	2,385.50
	Kaitlin Moleen	Assistant (½)	2	2,175
Cheerleading				
	Sarah Schiffelbein	Assistant	1	4,239

8. To approve **Bridget Butler**, a student at Fairleigh Dickinson University, to complete a 5 day field observation experience, between January 2, 2019 and January 18, 2019, at West Essex Regional Middle School with **Tricia McCambridge,** Mathematics teacher.

9. To approve a family leave of absence, without pay, for **David Semaya**, Mathematics teacher assigned to West Essex Regional Middle School, effective **April 29, 2019** through **June 7, 2019**, with a return to work date of **June 10, 2019**.

ROLL CALL: Yes: Mrs. Dias, Mrs. Egan, Mrs. Fahey, Mr. Prinzo, Mr. Rubinich, Mrs. Wells, Mrs. Wojtowicz, and President Sacco-Calderone
No: None
Abstain: None
Absent: Mrs. Smith

The following curriculum/special education motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 5,** will be voted upon in one motion.
Motion by **Mrs. Wojtowicz** Seconded by **Mrs. Wells** to approve the following motions:

1. To approve the following field trip request:

Class/Teacher	Destination	Educational Justification	Date(s)
Massa, James	Washington, D.C.	Experience the nation's capital and support the social studies curriculum	Thursday 04/04/19 through Friday 04/05/19

2. To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Vallone, Stephanie	Helping Students with Learning	Monroe Twp, NJ	Thursday 10/25/18	Conference Fee: $175.00
White, Lenore	Managing Anxiety and Depression among Students	West Orange, NJ	Wednesday 10/24/18	Conference Fee: No Cost Personal Expenses: Not to Exceed $3.84
Dolce, Jody	NJ Science Convention	Princeton, NJ	Wednesday 10/24/18	Conference Fee: $175.00 Personal Expenses: Not to Exceed $28.83
Berthelot, Andrea	Rutgers School of Health Professions Meeting	Scotch Plains, NJ	Thursday 10/18/18	Conference Fee: No Cost Personal Expenses: Not to Exceed $18.48
Plesnitzer, Bettina	Student Mental Health Issues Certification Program	Monroe Twp, NJ	Tuesday 11/20/18 Thursday 11/29/18	Conference Fee: $300.00 Personal Expenses: Not to Exceed $65.35
Salzarulo, JoAnn	Accelerating Communicative Proficiency	West Orange, NJ	Tuesday 12/18/18	Conference Fee: $269.00
Zuppa, Toni	Creating Context for Teaching Night	Montclair, NJ	Friday 10/19/18	Conference Fee: No Cost Personal Expenses: Not to Exceed $13.29
Bolger, Ruth	College Board AP French Language & Culture	Forest Hills, NY	Tuesday 11/06/18	Conference Fee: $195.00
Collins, Cathleen	Professional Development @ DECA Student Leadership Training	Union, NJ	Wednesday 10/17/18	Conference Fee: $20.00
Leblein, Dana	Presenter for Nutley HS "Anxiety in the Classroom"	Nutley, NJ	Friday 10/05/18	Conference Fee: No Cost

2. (continued) To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Shea, Tim	Panasonic Creative Design Challenge Log Book Due	Newark, NJ	Friday 03/22/19	Conference Fee: No Cost Personal Expenses: Not to Exceed $10.79
Gupta, Ryan	AP Coordinator Workshop	New York, NY	Tuesday 11/06/18	Conference Fee: No Cost Personal Expenses: Not to Exceed $48.75
Shea, Tim	Panasonic Creative Design Challenge Teacher Workshop	Newark, NJ	Wednesday 10/31/18	Conference Fee: No Cost Personal Expenses: Not to Exceed $10.79
McCambridge, Tricia	Effective Teaching Practices for Middle Grades Teachers	Montclair, NJ	Wednesday 01/09/19	Conference Fee: $150.00
Woodworth, Alan	NJCHE Annual History Conference	Princeton, NJ	Friday 11/30/18	Conference Fee: $80.00 Personal Expenses: Not to Exceed $32.05
Johnson, Eric	Making the Best Use of Google Classroom to Strengthen Science Instruction	West Orange, NJ	Friday 12/07/18	Conference Fee: $259.00
Markey, Michael	2018 SKWC Coaches Clinic	New Brunswick, NJ	Friday 10/12/18	Conference Fee: $80.00
Vallone, Stephanie	Increase Motivation and Learning in Your World Language Classroom	West Orange, NJ	Friday 01/25/19	Conference Fee: $269.00
Lamanna, Deanna	Person-Centered Case Management for Students in OOD Placements	Fairfield, NJ	Tuesday 10/23/18	Conference Fee: No Cost
Cavallo, Toni-Anne	"Mind Your Health" Health Ed Conference K-12	Edison, NJ	Monday 12/03/18	Conference Fee: $65.00 Personal Expenses: Not to Exceed $18.78
Casais, Stacy	ELA Roundtable	Parsippany, NJ	Friday 10/19/18	Conference Fee: No Cost Personal Expenses: Not to Exceed $6.45
Fabrizio, Anthony	The Midwest Clinic	Chicago, IL	Wed-Sat 12/19-12/22/18	Conference Fee: $155.00 Personal Expenses: Not to Exceed $1,200.00
Pivetta, Cristina	Teaching Italian: Art at the Core of the Language Curriculum	Montclair, NJ	Friday 10/26/18	Conference Fee: $50.00
Rizzo, Anthony	Cisco Hyperflex for your Multicloud	Iselin, NJ	Tuesday 11/13/18	Conference Fee: No Cost Personal Expenses: Not to Exceed $18.91

2. (continued) To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Popat, Vee	Scheduling Strategies for Middle Schools	Monroe Twp, NJ	Thursday 11/29/18	Conference Fee: $149.00 Personal Expenses: Not to Exceed $31.37
Stacy, Samantha	University of Maine School Counselor Update	Ridgewood, NJ	Wednesday 11/07/18	Conference Fee: No Cost

3. To approve ***The Bilingual Child Study Team*** as a provider of Bilingual Services including school psychological, educational and social evaluations available in all languages for the West Essex Regional District Students for the 2018-2019 school year at a rate of $900.00 per evaluation.

4. To approve the following out-of-district student placements for the 2018-2019 school year:

Student ID# 2400664	New Beginnings 28 Dwight Place Fairfield, NJ 973-882-8822	**Tuition–$59,924.61** **Extraordinary Aide–$33,066** October 9 —June 25 8:45 a.m.—2:45 p.m.
Student ID# 2400677	Shepard School 2 Miller Road Kinnelon, NJ 07405	**Tuition–$53,820.80** **Extraordinary Aide–$26,612.96** September 13 —June,2018 8:45 a.m.—2:45 p.m.

5. To approve an After-School Title I Academic Enrichment Program at the MS for the 2018-2019 school year, sessions to be held on Tuesdays, Wednesdays and Thursdays from 2:40 PM to 3:40 PM, at the stipend amount of $54 per session, with no more than two (2) staff members remaining until 4:00 PM, as needed, in order to provide proper supervision for the program's students until the late bus arrives. Payments are to be allocated through Title I funds, not to exceed $30,000.00.

ROLL CALL: Yes: Mrs. Dias, Mrs. Egan, Mrs. Fahey, Mr. Prinzo, Mr. Rubinich, Mrs. Wells, Mrs. Wojtowicz, and President Sacco-Calderone
No: None
Abstain: None
Absent: Mrs. Smith

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **2 - 7,** will be voted upon in one motion.
Motion by **Mrs. Dias** Seconded by **Mrs. Wojtowicz** to approve the following motions:

1. WITHDRAWN

2. To approve the Second Reading of Policy #1613 - Disclosure and Review of Applicant's Employment History (Policy & Reg).

Enclosures 1M – 14M

3. To approve the *revised* 2018/2019 transportation bus routes, as appended.

Enclosures 15M – 17M

4. To approve the West Essex Regional School District **School Safety Security Plan** for the 2018/2019 school year.

5. To approve submission of the **Comprehensive Maintenance Plan,** as attached, for the 2018/2019 through 2020/2021 school years, in compliance with Department of Education requirements.

Enclosures 18M – 22M

6. To approve five (5) buses sponsored by the Board of Education for Project Graduation 2018 to go to Metlife Stadium on Friday, June 21, 2019.

7. Upon the recommendation of the Superintendent and the Board of Education of West Essex, the Board approves the following Board Goals, for the 2018/2019 school year, as listed:

Board Goals

1) To work toward Master Board Certification from the New Jersey School Boards Association.
2) To improve communication within the Board as well as with all stakeholders through continued use of board portal and shared documents.

ROLL CALL:	Yes:	Mrs. Dias, Mrs. Egan, Mrs. Fahey, Mr. Prinzo, Mr. Rubinich, Mrs. Wells, Mrs. Wojtowicz, and President Sacco-Calderone
	No:	None
	Abstain:	None
	Absent:	Mrs. Smith

PUBLIC COMMENTS:

Mrs. Sacco-Calderone opened the floor to the public for comments on non-agenda items. Hearing none, she closed the floor and resumed the meeting.

Motion to adjourn by Mrs. Egan Seconded by Mrs. Wojtowicz at 8:14 PM.

ADJOURN: There being no further business before this Board of Education, BE IT RESOLVED that this public meeting be adjourned and that the Board enters into private session to discuss matters of personnel, negotiations and litigation with the possibility of reconvening to public session to conduct additional business. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

RECONVENE FROM EXECUTIVE SESSION: 8:23 PM

Board members and Administration discussed the Master Board Certification process.

ADJOURN: There being no further business before this Board of Education, BE IT RESOLVED that this public meeting be adjourned.

Motion to adjourn by Mrs. Egan Seconded by Mrs. Wojtowicz at 9:19 PM.

_____
President

_____
Business Administrator/Board Secretary